



Wisdom to make a difference.

## PLUS Loan Credit Balance Authorization Form

Federal student aid regulations allow Keene State College to pay federal student aid to the student’s account for tuition, fees, room, board, and other direct educational expenses.

**For Parent PLUS loan borrowers:** The regulations require the completion of a written authorization to approve using federal PLUS loan credit balances to pay all other institutional expenses billed to your student’s account. Examples of other expenses include health service fees, library fines, ID replacement charges, room damage charges, etc.

By completing and signing this form, I approve using my federal PLUS loan credit balance to pay all other related institutional expenses. I understand that all charges to the students account are a direct result of the student’s enrollment at Keene State College. I further approve using my federal PLUS loan credit balance to pay all other related institutional expenses from prior years, not to exceed \$200. Any remaining credit balance will be refunded to me after all institutional expenses are paid.

This authorization will be used for all periods that your student is enrolled at KSC.

I understand that I must contact KSC Student Accounts if I choose to change the authorization, and a new authorization form must be completed.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Student ID#

\_\_\_\_\_  
PLUS Loan Borrower

\_\_\_\_\_  
PLUS Borrower ID#

\_\_\_\_\_  
PLUS Loan Borrower–Signature

\_\_\_\_\_  
Date

**Please complete and return this form to the Student Accounts Office promptly; thank you.**

**Student Accounts Office**  
Keene State College  
229 Main Street  
Keene, NH 03435-2603

Phone 800-572-1909, option 3  
Fax: 603-358-2163  
[www.keene.edu/sao](http://www.keene.edu/sao)  
[studentaccounts@keene.edu](mailto:studentaccounts@keene.edu)